

CALIFORNIA INSTITUTE OF TECHNOLOGY SUSTAINABILITY COMMITTEE CHARTER

COMMITTEE PURPOSE

The Sustainability Committee's purpose is to proactively partner with students, faculty, staff, administration and the community to promote environmentally sustainable practices and ensure that Caltech's current needs are met without compromising the ability to meet its future needs.

COMMITTEE RESPONSIBILITIES

The Sustainability Committee is charged with the following responsibilities:

1. Promote environmentally sustainable practices throughout the campus by encouraging collaborative involvement and providing funding for sustainability related projects through the Caltech Energy Conservation Investment Fund and the Caltech Green Fund
2. Provide guidance and consultation to the administration regarding Caltech's long-term development objectives.
3. Ensure that Caltech is able to remain a world-class education and research institution while minimizing its environmental footprint

COMMITTEE REPORTING

The Sustainability Committee reports to the Vice President for Business & Finance.

COMMITTEE GOVERNANCE

The Committee shall set its own policies, alter this Charter, approve or revoke membership, or take other official actions by consensus if possible. If consensus is not possible, a two-thirds majority vote is required.

COMMITTEE MEMBERSHIP

The Sustainability Committee shall include but not be limited to the following:

- Associate Vice President for Facilities
- Director, Sustainability Programs
- Director, Maintenance Management & Energy Services
- A representative from Procurement Services
- A representative from Institute Housing
- A representative from Campus Dining
- A representative from Environmental Health & Safety
- A representative from Security & Parking Services
- A representative from Facilities Management
- A representative from Central Plant Operations
- A representative from Buildings and Grounds
- A representative from Design and Construction
- A representative from Accounting Services
- Two undergraduate student body representatives
- Two graduate student body representatives
- Two faculty representatives
- A representative from one of the six academic divisions (rotational seat, 1 year term)

COMMITTEE MEETINGS

The Sustainability Committee shall meet on the third Wednesday of every other month from 10:00 am to 11:00 am or at an alternatively scheduled time set in advance by the Committee.

Meeting minutes will be taken at each meeting by a Sustainability Programs team member and made available to members of the campus community upon request.